



Tender Notice

Subject: Rate Contract for the supply of *Safes, Fire Resisting Record Cabinets (FRRC), Fire Resisting Filing Cabinets (FRFC), Lockers (SDL & SSDL) and Vault (Strong Room) Door* to various branches/offices of our bank.

S. No.	Particulars	Detail
1.	Issuing date for RFP	22-01-2026
2.	Last date and time for submission	16-02-2026 up to 05.00 PM.
3.	Last Date and Time to ask query / raise representation	27-01-2026 11.00 AM.
4.	All queries or representations must be submitted exclusively via our official email ID	oa@rgb.bank.in
5.	Place of any communication, submission and opening of Bids	The Chief Manager Office Administration Department Rajasthan Gramin Bank, Camp Office, Tulshi Tower, 9 th B Road, Sardarpura, Jodhpur – 342001 Phone – 0291-253188, 189 Email ID: oa@rgb.bank.in

प्रधान कार्यालय—जयपुर

कैम्प ऑफीस : तुलसी टॉवर, 9 वीं बी रोड, सरदारपुरा, जोधपुर – 342003

दूरभाष : 0291-2593188 / 189

कार्यालय प्रशासन विभाग

e-mail : oa@rgb.bank.in



**RFP FOR RATE CONTRACT FOR SAFES, FRRRC, FRFC, LOCKER CABINET (SDL/SSDL)
VAULT (STRONG ROOM) DOORS WITH ACCESSORIES etc. SECURITY ITEMS FOR
BRANCHES/OFFICES (ALL OVER RAJASTHAN)**

1. Introduction: -

Rajasthan Gramin Bank is a Regional Rural Bank, operating across whole Rajasthan. The Bank invites sealed bid from reputed, experienced and competent Bidders of security equipment for the supply of Security Furnitures across various branches / offices of the Bank.

Definition of Security Furniture: - Safes, Fire Resisting Record Cabinets (FRRRC), Fire Resisting Filing Cabinets (FRFC), Lockers (SDL & SSDDL) and Vault (Strong Room) Door including Air Ventilator, Exhaust Fan and Ventilator Cage

The successful bidders will be authorized to supply the above items for a period of three years, which may be extended by the Bank for an additional one year on the same terms and conditions, if deemed necessary by bank.

2. Authority to submit Bids: -

The bidder shall either be the original equipment manufacturer/ producer or Authorised dealer of Security Furniture. If the bidder is other than Original Equipment Manufacturer (OEM), they must submit a Manufacturer Authorization Form (MAF) duly signed by the OEM as per **Annexure VI**.

3. No erasures or alterations: -

Technical details must be completely filled up. Corrections or alterations, if any should be authenticated. **All the pages should have Page Numbers marked in sequence to enable the Technical Evaluation Committee to find out and mark the document.** Every page of the submitted tender must have company seal & must be signed by the authorized person.

4. Eligibility Criteria for short listing (Pre-Qualification): -

The Eligibility Criteria for short listing of the Vendors is attached as **Annexure I**.

- Bank reserves right to cancel or withdraw the RFP or to select/reject any or all tender applicants received without assigning any reasons therefore.

5. TERMS & CONDITIONS

The specifications of Security Furnitures are placed as **Annexure IIA to IIE** respectively.

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6. Execution of Work & Liquidated Damages

The supply, installation of new Security Furnitures and removal of the existing Security Furniture (if any) is to be completed within 30 days the commencing from the date of Issuance of the Work Order issued by the Bank. Clearance for the same will be provided by the Bank's Authorised Manager. During installation and removal, take extra care to be ensure by the bidder to avoid damage to the bank property.

- a. Any delay in completion of the work over the stipulated period will attract penalty of 1% of the purchase order value for every 7 days of delay, subject to a maximum of 10% of the purchase order value. Bank reserves the right to recover these amounts by any mode such as adjusting from any payments to be made by the Bank to the company/vendor.
- b. The Bank may however, extend the time of completion on force majeure conditions or for any reasons beyond the control of the bidder. However, the bidder has to inform/request in writing for any extension quoting reasons therefore.
- c. The bidder agrees and considers that the liquidated damages set out hereinabove are fair and reasonable and that he will not raise any objection or dispute with regard to the exercise by the bank of the right to the liquidated damages.
- d. The subject RFP stipulates submission of bid for Prequalification and Technical Assessment. The committee formed by the Bank will evaluate the offer submitted through **visits to the manufacturing facility among other evaluation parameters**. The Committee will look into various parameters and thereafter the eligible bidders will be qualified for the next stage who are fulfilling the criteria mentioned in the RFP.

7. Testing of Security Furniture by the Bank: -

- a. The OEM / Bidder should give its written consent (as per **Annexure XA**) to the Bank to test Safe, FRRRC, FRFC, Lockers Cabinet (SDL / SSDL), Vault (Strong Room) Door (on random basis) supplied to the Bank by the bidder and to replace a new equipment of the same class the Security Furnitures free of cost of whatsoever nature.
- b. The OEM / Bidder should provide written consent (as per **Annexure XA**) to bear the cost of transporting up to two (02) units of each type of security furniture per year from the Branch to the designated testing venue, as well as the testing charges payable to the testing agency for these items. In the event that additional items are required to be tested by the Bank, the corresponding charges shall be borne by the Bank. However, if any security furniture fails during testing, the cost of such testing shall be borne by the bidder.
- c. The burglary resistance test shall be carried out by any of the Test Houses accredited to or approved by the Bureau of Indian Standards chosen at the discretion of the Bank.



- d. In case any of the newly-supplied said Security Furnitures is cut or broken successfully by burglars, testing will be carried out immediately. If the Security furniture's fails the quality testing as per BIS standards, the tripartite agreement will be cancelled immediately.

8. Inspection of Facilities: -

The bidder should not have any objection to bank inspecting their manufacturing/R&D/other infrastructure or any office to verify documentary/ other claims as per application process and bidder has to provide Authorisation form (as per **Annexure XB**). Bank may also hold inquiries from past/ existing clients of the bidder.

9. Penal Clause: -

If at any point of time, bidder is found to be supplying inferior material not confirming the prescribed technical specification and unsatisfactory services in terms of the provisions of the RFP, Bank shall initiate steps as per terms of the contract with information to all PSU Banks/ IBA/ RBI.

10. Evaluation Process: - Offers will be evaluated in the following stages:

Stage I: - Offers will be evaluated by committee against the stipulated pre-qualification criteria. Offers not found compliant will be rejected.

Stage II: - Technical Evaluation of proposals will be carried out. Offers received without fulfilling the conditions mentioned in Pre-Qualification Criteria & **Annexure III** (Technical Assessment Form) and the following conditions, shall not be evaluated:

- If an offer is incomplete and/or not accompanied by all stipulated documents, despite a clarification sought by the Bank.
- If any of the terms and conditions stipulated in this document are not accepted and any required documents are not submitted despite request.

Stage III: - Bidder qualifying the Technical Assessment Stage would enter the Commercial Bid opening stage. Commercial Bids will be opened on the specified date/ time. Format of the Commercial Bid is placed as **Annexure XIII**.

11. Criteria for Application Rejection/ Cancellation of Registration

- Any effort by an applicant/ registered applicant to influence Bank's decisions on evaluation and registration process may result in rejection of application or cancellation of registration.
- Applications received by the Bank after the last date and time prescribed for receipt of application or applications without signature of person (s) duly authorized on required pages of the application or applications without power of authorization / Manufacturer Authorization Form (MAF) and any other document consisting of adequate proof of the ability of the



signatory to bind the applicant shall be rejected.

- c) Malpractice/attempt to influence/manipulation shall be viewed very seriously. If such a situation comes to the notice and/or there are reasons/ circumstances for the Bank to believe so, the concerned applicant will be called in to give justification. If they are not able to give a proper/ satisfactory justification their Bid will be rejected.
- d) If continuous poor performance has been observed.
- e) If the bidder submits any false information in the bid documents, the bid shall be liable for rejection.
- f) Bank reserves right to cancel or withdraw the RFP or to select/reject any or all tender applicants received without assigning any reasons therefore.

12. Settlement of disputes and arbitration

- a. Should any dispute or difference of any kind whatsoever arise between the Bank and the bidder in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such disputes or differences by mutual consultation.
- b. If after 30 days from the initiation of the dispute, the parties fail to resolve their disputes or difference by such mutual consultation, then either the Bank or the bidder may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute. No arbitration in respect of this matter may be commenced unless such notice is given.
- c. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this clause shall be settled in accordance with the Arbitration and Conciliation Act, 1996. For this all the questions, disputes or differences arising under and out of, or in connection with this RFP or the subsequent contract, both the parties shall appoint sole arbitrator with mutual consent. In case, both the parties fail to agree on the name of the sole arbitrator within a period of 30 days from the lapse of 30 days as mentioned above, every party shall appoint one arbitrator each. Both the arbitrators so appointed shall appoint the third arbitrator with mutual consent. The panel of the three arbitrators so appointed will decide the dispute/s referred to them. The award given by the panel shall be final and binding on the parties. Arbitration and Conciliation Act, 1996 shall apply to the arbitration proceeding and the venue of arbitration shall be at Jaipur / Jodhpur.
- d. The Language of Arbitration will be English. Notwithstanding the existence of a dispute, and/or the commencement of arbitration proceedings, The OEM / bidder will be expected to continue the facilities management services and the Bank will continue to pay for all products and



services that are accepted by it, provided that all products and services are serving satisfactorily, as per satisfaction of the Bank. The decision of the majority of arbitrators shall be final and binding upon both parties. The cost and expenses of Arbitration proceedings will be paid as determined by the Arbitral Tribunal. However, the expenses incurred by each party in connection with the preparation, presentation etc. of its proceedings as also the fees and expenses paid to the arbitrator appointed by such party or on its behalf shall be borne by each party itself.

- e. Notwithstanding any reference to arbitration herein, the parties shall continue to perform their respective obligation under the contract unless they otherwise agree and the Bank shall pay the supplier any monies due to the supplier unless the dispute is relating to such payment.

13. Warranty

- a. Warranty would be against faulty design/ material/ components/ workmanship giving rise to replacements. Failure to make-up the deficiency shall automatically attract invocation of the Bank Guarantee/or retention money.
- b. Warranty should be valid for a period of minimum **One year** from the date of installation.
- c. In the case of failure of the successful bidder to cover up the deficiency or make-up any breakdown within the above period, the bank shall be free to get the same work done through other agencies / vendor, and the cost shall be recovered from the payment due of other Security Furniture bills or the amount of Security Deposit.

14. Other Additional Points

- a. The eligibility and technical qualifications of tenders received within the stipulated date and time shall be examined. If, after opening the technical bid, any deficiency is found in the documents submitted by a bidder, the concerned bidder will be given three day to rectify the deficiency. Only those bidders found pre-qualified and technically qualified by the Bank on the basis of various parameters shall have their financial bids opened.
- b. Thereafter, L-1, L-2 and so on bidders will be determined. The Bank reserves the right to allocate the work among L-1, L-2 and so on bidders or not to do so. In such case, the allocation of the work order shall be limited to a maximum of three (03) vendors. Vendors shall have no right to impose any obligation in this regard. The Bank will award the contract to the L-1, L-2 and so on bidders as per below mentioned any of the three manners: -
- (i) Work order will be awarded to L-1 bidder only.
- (ii) (a) Work order will be awarded between L-1 and L-2 bidders in such a way that the total



value of order placed on L-1 and L-2 will be in the ratio of 60:40 in case another bidder matches the L-1 price.

(b) An offer will be made to L2 bidder to match the price quoted by the L-1 and in case, L-2 refuse to accept the said offer, offer will be made to L-3 and so on.

(iii) (a) Work order will be awarded between L-1, L-2 and L-3 bidders in such a way that the total value of order placed on L-1, L-2 and L-3 will be in the ratio of 45:35:20 in case two bidders match the L-1 price.

(b) An offer will be made to L-2 & L-3 bidders to match the price quoted by the L-1 and in case, L2 and/or L3 refuse to accept the said offer, offer will be made to L-4 and so on.

- c. The L1 rate will be determined based on the minimum subtotal value of each group (Groups as specified in **Annexure XIII**).
- d. If at any time the information / details provided by the bidder are found to be incorrect or breakout from the commitments made by him, the amount deposited as Earnest Money shall be forfeited.
- e. The supply orders for Security Furnitures shall be issued by the Bank as per its requirements.
- f. The supply of Security Furnitures must be for the branch / office premises at the location specified in purchase order. The supply of items must be made as per the purchase order, with FOR delivery to the concerned branch/office in a safe manner. The Security Furnitures must be delivered to the designated place inside the branch/office as instructed. The supplied items must be properly installed/commissioned as per rules, and the keys must be handed over promptly and securely.
- g. A non-refundable tender fee of ₹2,000/- must be submitted along with the technical bid in the form of a Demand Draft payable at Jodhpur in favor of "Rajasthan Gramin Bank."
- h. An Earnest Money Deposit (EMD) of ₹10,00,000/- must also be submitted along with the technical bid in the form of a Demand Draft payable at Jodhpur in favor of "Rajasthan Gramin Bank." The EMD of unsuccessful bidders will be refunded.
- i. Exemption from tender fee and EMD may be granted (to OEM only) if the firm submits a valid certificate of eligibility for such exemption, as per applicable rules.



- j. The successful bidder, in order to be empanelled, must submit a Fixed Deposit / PBG (for a period of 4 years) / DD of ₹20,00,000/- in favour of Rajasthan Gramin Bank, and submit it along with the agreement. In case of false information or breach of commitment by the successful bidder, the Security Deposit will be forfeited.
- k. After supply of Security Furnitures items such as Safe / Fire Resisting Record Cabinet (FRRC) / Fire Resisting Filing Cabinet (FRFC) / Locker (SDL & SSDL) / Vault (Strong Room) Door, if there is any issue related to operation/keys or if any repair or assistance is required, the bidder must provide prompt service as needed, the first response must be given within 4 hours, the issue to be attended within 2 days, and fully resolved within a maximum of 10 days from the date of complaint.
- l. At the time of empanelment, a tripartite agreement among OEM, Bidder & Bank shall be executed incorporating the tender terms and other conditions of the Bank.
- m. The bidder shall bear the responsibility for insurance of the security furniture during the transit period. The Bank shall not be held liable for any damage, loss, or mishap occurring during this period.
- n. The validity of the bid documents shall remain effective for a period of 90 days from the last date of bid submission.
- o. The price quoted by the bidder shall be inclusive of all applicable duties, taxes, levies, freight, packing, forwarding, and insurance charges up to the consignee's location. No additional charges shall be payable by the Bank beyond the quoted price and GST.
- p. The Bank shall release payment to the Supplier against supply of security furniture strictly in accordance with the terms of the Purchase Order/Agreement. Payment shall be made only after successful delivery, installation (where applicable), and acceptance of the items by the Bank's authorized officer. No advance payment shall be made. Payment shall be made through electronic transfer (NEFT/RTGS) to the Supplier's designated account, within 30 days from the date of successful installation and submission of valid invoice(s) and required supporting documents.

15. Availability of Spares

Spares parts for the product offered must be available for at least Ten (10) years. A declaration to this effect must be attached as per **Annexure IX**.

16. Insurance against accident / death etc. to workmen

Before commencing the execution of the Works on the Site, the Vendor shall insure at its expense, against any damages or compensation to its workmen for injury or death and shall continue such insurance during the whole of the time that any persons are employed by it on the Works and shall



produce to the Bank such policy of insurance and the receipt for payment of the current premium. Provided always that in respect of an persons employed by any bidder, the vendor's obligation to insure as aforesaid under this Clause shall be satisfied if the bidder shall have insured against the liability in respect of such persons in such manner that Bank is indemnified under the policy, but the vendor shall ensure that such supplier shall produce to the bank, when required, such policy or insurance and the receipt for payment of the current premium. All insurance policies shall include a waiver of subrogation in favour of the Rajasthan Gramin Bank.

17. Guidelines for the OEM

- a) Documents of Manufacturing license/ GST Registration of the factory need to be submitted by bidder for verification.
- b) BIS Product Certification copies to be attached by bidder as per the specifications of each item.
- c) Bidder will be responsible for non-genuine products. Audit for Banks whether actual material is provided or not needs to be done by OEM, as and when required by Bank, without any additional cost, as a service support to Bank.

18. Covenants of the Successful Bidder

- a) The successful bidder shall deploy and engage suitably experienced and competent personnel as may reasonably be required for the performance of the services. During the currency of project, the successful bidder shall not substitute the key staff identified for the services.
- b) The successful bidder shall forthwith withdraw or bar any of its employee/s from the provision of the services if, in the opinion of the Bank: -
 - The quality of services rendered by the said employee is not in accordance with the quality specifications stipulated by the Bank; or
 - The engagement or provision of the services by any particular employee is prejudicial to the interests of the Bank.
- c) All employees engaged by the successful bidder shall be in sole employment of the successful bidder and the successful bidder shall be solely responsible for their salaries, wages, statutory payments etc. That under no circumstances shall the Bank be liable for any payment or claim or compensation (including but not limited to compensation on account of injury/death/termination) of any nature to the employees and personnel of the Service Provider.

19. Indemnity

- a) The successful bidder shall, at its own expense, indemnify, defend and hold harmless the Bank and its officers, directors, employees, representatives, agents respective directors, and assigns from and against any and all losses and liability (including but not limited to liabilities,

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judgments, damages, losses, claims, costs and expenses, including attorney's fees and expenses) that may be occurring due to, arising from or relating to:

- A breach, non-performance or inadequate performance by the successful bidder of any of the terms, conditions, covenants, representations, undertakings, obligations or warranties under this Agreement; or
 - The acts, errors, representations, misrepresentations, willful misconduct or negligence of the successful bidder, its employees in performance of its obligations under this Agreement; or
 - Any deficiency in the services of the successful bidder or
 - Violation of any applicable laws by the successful bidder, its agents, employees, representatives etc.
- b) In the event of successful bidder not fulfilling its obligations under this clause within the period specified in the notice issued by the Bank, Bank has the right to recover the amounts due to it under this provision from any amount payable to the bidder under this project.
- c) The indemnities under this clause are in addition to and without prejudice to the indemnities given elsewhere in this agreement.

20. Termination

- a) Violation of terms and conditions mentioned in this RFP will render the firm's empanelment liable to be terminated.
- b) In case any of the newly-supplied above said Security furniture is cut or broken successfully by burglars, testing will be carried out immediately even without any further delay. If the Security Equipment fails the test, Contract with the bidder will be cancelled immediately.
- c) If the firm fails to supply the Security furniture within the stipulated time on 5 occasions, except force majeure conditions, then the bidder will be liable for termination.
- d) Bank shall have the option to terminate this RFP **AND/OR** any subsequent agreement and/ or any particular order, in whole or in part by giving bidder at least 30 days prior notice in writing, without assigning any reason. It is clarified that the bidder shall not terminate this RFP & the subsequent Agreement for convenience.
- e) However, the Bank will be entitled to terminate this RFP and any subsequent agreement, if bidder breaches any of its obligations set forth in this RFP and any subsequent agreement and
- Such breach is not cured within thirty (30) Working Days after Bank gives written notice;
OR
 - If such breach is not of the type that could be cured within Thirty (30) Working Days, failure by bidder to provide Bank, within Thirty (30) Working Days, with a reasonable plan to cure such

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breach, which is acceptable to the Bank.

- f) This RFP and subsequent Agreement shall be deemed to have been terminated by either Party with immediate effect to the happening of the following events of default:
- The other Party becomes unable to pay its debt as they fall due or otherwise enters into any composition or arrangement with or for the benefit of its creditors or any class thereof.
 - A liquidator or a receiver is appointed over all or a substantial part of the undertaking, assets or revenues of the other Party and such appointment continues for a period of twenty one (21) days.
 - The other Party is subject of an effective resolution for its winding up other than a voluntary winding up for the purpose of reconstruction or amalgamation upon terms previously approved in writing by the other Party; or
 - The other Party becomes the subject of a court order for its winding up.
- g) The Bank, by written notice of default sent to the Vendor, may terminate this Contract in whole or in part without prejudice to any other remedy for breach of Contract if the bidder fails to deliver any or all of the Design, Goods, Works and Services, within the period(s) specified in the Contract or within any extension thereof granted by the Bank.
- h) Upon the termination or expiry of this RFP and subsequent Agreement: The rights granted to bidder shall immediately terminate.
- i) In the event of Bank terminating the Contract in whole or in part, the Bank may, among other applicable remedies, procure Goods, Works or Services similar to those undelivered upon such terms and in such manner as it deems appropriate, and hold the bidder liable to the Bank for any excess costs for such similar Goods, Works or Services. However, the bidder shall continue to perform the Contract to the extent not terminated.

GENERAL MANAGER

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ELIGIBILITY CRITERIA FOR SHORT LISTING (PRE- QUALIFICATION)

Sr No	Criteria	Documentary Proof/ Remarks
For OEM		
a)	The Original Equipment Manufacturer (OEM) must be registered under applicable companies Act since at least 20 years.	Certificate from the Registrar of Companies to be provided.
b)	The manufacturer/producer (OEM) must have achieved average minimum sales of ₹300.00 Cr. In the last three financial years (2022-23, 2023-24, and 2024-25).	As proof, the audited Balance Sheets for these years, with UDIN numbers and CA certified (with UDIN) Annual Turnover Certificate as per Annexure VIII must be attached.
c)	The OEM should have <u>Valid BIS Licenses</u> for manufacture of the Product which they intend to offer.	Copy of the license to be enclosed.
d)	The manufacturer must be the <u>Original Equipment Manufacturers (OEM)</u> with <u>In-house lock manufacturing facility with BIS License in their name</u> . This unit may be inspected at any time by the Bank or by a technical expert appointed by the Bank.	Manufacturing License issued by competent authority should be submitted as proof thereof. Consent (as per Annexure X) for such inspection along with the address of the worksite must be provided.
e)	The OEM should have been in the business of Manufacturing/Supply & Installation of Bank, Currency Chest and Vault Room related Security equipment for at least 10 years as on 31 Mar 2025.	Relevant purchase orders to be enclosed along with current dated Service Performance Certificates. Even purchase orders in hand pending supply shall also be considered.
f)	Average Minimum Annual Turnover through sale of TRTL Security equipment for OEM must be ₹ 150 Crores in the last three financial years ended 31 Mar 2025.	Auditor's Certificate to be enclosed. (As per Annexure VIIIA)
g)	The OEM should have positive net worth & must be in profit for the last three Financial Years.	Auditors Certificate be enclosed. (As per Annexure VIIIA)
h)	Manufacturers should have been empaneled with at least Three (03) Public Sector Banks/Regional Rural Bank / SBI for supply of Security Furniture.	Certificate to be enclosed.
j)	The manufacturers should be in possession of an authentic PAN, GST, ESIC & EPF (Provident Fund) with distinguished registration numbers allotted by competent authorities.	Details of the same are required to be submitted with the Bid.
k)	The OEM should be ISO 9001-2015, ISO 50001, ISO 14001 and ISO 45001 series or later certified	Certificate is required to be enclosed.
l)	The Manufacturers shall <u>not have been blacklisted/ debarred/ involved in litigation</u> with any Govt. Dept./ RBI/ IBA/ PSU/PSB or any other organization for supply and maintenance of any Security Equipment in the last 5 years nor should their name have figured in the IBA Caution List in the last 5 years.	Undertaking is required to this effect as per Annexure XI .

m)	The OEM should have vast Presence and own Authorized Dealer/Service Centre Network (minimum 3 out of 5 below mentioned cities of Rajasthan as on 31/03/2025: - Jaipur, Jodhpur, Kota, Udaipur & Bikaner).	List of Authorized Centers/Dealers should be submitted with address and contact numbers. The list must include the GST Numbers and Date of establishment. (The above information shall be checked by the Bank through its own sources)
n)	Solvency Certificate for minimum ₹ 25 Crores.	Certificate to be provided by either Bidder or OEM
o)	Manufacturing capacity of at least 4000 in a year of mentioned Security Furniture.	CA certificates (with UDIN) for last 3 FYs indicating Nos of units manufactured (As per Annexure XII).
<u>If Bidder is other than OEM</u>		
a)	If the bidder is not the Original Equipment Manufacturer (OEM), they must submit a Manufacturer Authorization Form (MAF) duly signed by the OEM.	Certificate as per as per Annexure VI .
b)	Average Annual Turnover through sale of Security Furniture and Average Total Turnover for Bidder should be minimum ₹ 2 Crores and ₹ 5 Crores respectively during the last three financial years ended 31 Mar 2025.	Auditor's Certificate to be enclosed. (As per Annexure VIII B)
c)	The Bidder should be in possession of an authentic PAN, GST, ESIC & EPF (Provident Fund) with distinguished registration numbers allotted by competent authorities.	Details of the same are required to be submitted with the Bid
d)	The Bidder shall <u>not have been blacklisted/ debarred/ involved in litigation</u> with any Govt. Dept./ RBI/ IBA/ PSU/PSB or any other organization for supply and maintenance of any Security Equipment in the last 5 years nor should their name have figured in the IBA Caution List in the last 5 years.	Undertaking is required to this effect as per Annexure XI .
e)	The Bidder should have positive net worth & must be in profit for the last three Financial Years.	Auditors Certificate be enclosed. (As per Annexure VIII A)

Safe
(A & BB Class)
Proposed Specification (Basic Requirement):

- The safe should confirm to IS 550 (Part 1): 2022 or the latest BIS Standard under all parameters as mentioned by BIS.
- The safe shall have BIS Label of Class BB having Torch & Tool Resisting capacity on all six sides for minimum 15 minutes each.
- The safe shall have BIS Label of Class A having Torch & Tool Resisting capacity on all six sides for minimum 30 minutes each.
- UTS of the steel used in safe to be minimum 270 MPa
- Engagement of lock bolt with locking bars to be minimum 5 mm.
- All locks to have minimum 8 levers made of brass.
- Keys for the lock shall be of stainless steel or any other nonferrous material.
- Each Key lock shall be fitted with Automatic relocking device.
- Coating thickness to be minimum 50 Microns for powder coating and minimum 70 Microns for liquid paints.
- Total thickness of steel plate across the safe wall shall be minimum 5 mm subject to a minimum nominal thickness of 2 mm.
- Thickness of door slab over the rebate shall be minimum 14 mm for sizes upto 850 & minimum 18 mm for sizes above 850
- Thickness of door over the bolt work to be minimum 25 mm.
- Size of each shooting bolt (Area of Bolt Section) to be minimum 800 Sq mm.
- Depth of engagement of bolts to be minimum 15 mm.
- The Volume of Safe should be minimum 340 litres, with a variation of upto (+)5 %.
- Internal sizes in mm Height 1300 mm Width 500 mm Depth 500 mm with a variation of upto (+-) 5 mm and Weight 1950 Kgs with a variation of upto (+/-)10%.
- Technical specifications for Key Locks for Security Equipment: BIS License should be in the name of OEM. Key Locks for Security Equipment as per BIS specifications given in IS 17566: 2021 shall only be procured by the bank.
- The Safe shall have automatic relocking device for each key lock fitted in the door which will dead lock the safe if lock is dislodged by explosives or by other means.

Additional Features Provided in EOI (Same details should be provided in Price Bid)

(To be typed on applicant's printed letter head)

Type	Specification	Additional Features (Type or handwrite in capital letters)
Safe class BB	Minimum requirement as per IS 550(Part 1) : 2022 Safes	1. 2. 3. 4.
Safe class A	Minimum requirement as per IS 550(Part 1) : 2022 Safes	1. 2. 3. 4.

Proposed Specification For Fire Resisting Record Cabinet (FRRC)

- The FRRC must confirm to IS 14203:2017 For 2 Hr. Fire Resisting capacity.

Design & Construction of Cabinet:

- Cabinet:** The Cabinet shall be designed to protect the contents against fire hazard.
- Shell:** The external shell of the cabinet shall be of steel of minimum 1.6 mm thick and internal shell of steel of 1.6 mm thick, further fortified by suitable fire-resistant barriers to meet the required protection. The overall protection to the contents shall be minimum 50 mm on all six sides.
- Door:** The external door of the cabinet shall be of steel of minimum 2 mm thick, further fortified with hard plate over the lock for burglary protection and fire-resistant barrier material to meet required fire protection.
- Bolt work:** The door shall be secured by four-way locking mechanism / Bolt work with minimum 8 moving shooting bolts of 20 mm diameter.
- Locking:** The cabinet shall be equipped with a dual control key lock of minimum six levers. The Lock body shall be of Zinc Alloy and the Levers in the lock shall be of Brass (IS410).
- The bidder/OEM must be the Original Equipment Manufacturer for the key Locks used in the a forementioned cabinet. (OEM must give a written undertaking on Letterhead and must also give an NOC to the bank for plant visit if needed)

Anti-Corrosion Treatment:

- All steel parts of the cabinet shall be processed for corrosion resistance, by twelve-tank treatment or hot water jet process (Hydro blast) or equivalent and further primed with Anti-corrosive High Build Epoxy primer.
- The inside and outside surfaces of the product shall be painted. In case of paint, an appropriate primer and topcoat shall be used in accordance with industry practices. The minimum overall thickness of the coatings shall be 100 microns for liquid paint and cross hatch test shall be conducted to conform the adhesion requirements. Ensure paint system performance for corrosion resistance is to be achieved min 500 Hrs. As per ASTM B 117 or equivalent standard. (submit supporting documents)
- Paints shall be checked/ tested at incoming as per IS 101 (submit supporting documents)

Capacity and storage system:

- The storage capacity shall be minimum 630 Liters.
- The cabinet shall be provided with minimum four nos. adjustable shelves.

Testing and Certification:

The Cabinet shall carry BIS Label for 1Hr. and 2Hr. FR as specified by relevant BIS Standard.

Additional Features Provided in Tenderer (Same details should be provided in Price Bid)
(To be typed on applicant's printed letter head)

Type	Specification	Additional Features (Type or handwrite in capital letters)
Fire Resisting Record Cabinet (FRRC) with 2 Hr Fire Resistance	Minimum requirement as per IS 14203:2017 Fire Resisting Record Cabinet	1. 2. 3. 4.

Proposed Specification For Fire Resisting Filing Cabinet (FRFC)

- The FRFC must confirm to IS 14561:2014 under all parameters as mentioned by BIS and must have a valid BIS label on the product which will be supplied to the bank branches.

Design & Construction:

a) Cabinet and Drawers:

- a) The Outer Body shall be minimum 0.8 mm thick, and the Inner Body shall be minimum 0.8 mm thick
- b) The Outer Body and inner body shall be fabricated from galvanized steel sheet.
- c) The thickness of the Fire Resisting material on all 5 Sides should be minimum 50 mm
- d) The overall thickness of the drawer front should be minimum 90 mm
- e) Each drawer shall be able to withstand fire independently i.e. in case of fire, even if one of the drawers is open, contents of other closed drawers must not get affected and remain usable and legible
- f) The drawer should be suspended on ball bearing slide
- g) The FRFC should have Tongue and Groove construction or Telescopic slide or special fire seal or equivalent that will prevent/divert hot gases from directly entering in to the cabinet

b) Locking and Isolation Mechanism

- a) Locking: The FRFC shall be equipped with a dual control key lock of minimum six levers. The Lock body shall be of Zinc Alloy and the Levers in the lock shall be of Brass (IS410). There shall not be any dummy lever in the lock.
- b) The FRFC shall be equipped with a unique Isolation Mechanism, which when desired, would facilitate the lower drawers to operate independently, even if the top drawer is locked.
- c) The bidder/OEM must be the Original Equipment Manufacturer of the Locks used in the aforementioned FRFC. (OEM must give a written undertaking on Letterhead and must also give an NOC to the bank for plant visit if needed)

Anti-Corrosion Treatment:

- a) All steel parts of the FRFC shall be processed for corrosion resistance, by twelve-tank pickling process or hot water jet process (Hydro blast) or equivalent and treated chemically to prevent from rusting.
- b) The inside and outside surfaces of the product shall be painted. In case of paint, an appropriate primer and topcoat shall be used in accordance with industry practices. The minimum overall thickness of the coatings shall be 100 microns for liquid paint and cross hatch test shall be conducted to conform the adhesion requirements. Ensure paint system performance for corrosion resistance is to be achieved min 500 Hrs. As per ASTM B 117 standard or equivalent. (submit supporting documents)
- c) Paints shall be checked/ tested at incoming as per IS 101 (submit supporting documents)

Capacity and storage system:

- a) The cabinet shall have 2 Drawers, 3 drawers or 4 Drawers options
- b) The minimum usable internal dimension of each drawer shall be 280mm (H) X 380mm (W) X 630 mm (D)
- c) Each drawer shall be able to store minimum A4 size files weighting up to 30 Kg.

Testing and Certification:

The Fire Resisting Filing Cabinet shall carry BIS Label for minimum 2 Hour Fire Resistance as specified by BIS Standard (IS 14561).

Additional Features Provided in Tenderer (Same details should be provided in Price Bid)

(To be typed on applicant's printed letter head)

Type	Specification	Additional Features (Type or handwrite in capital letters)
4 Drawers Cabinet with 2 Hr Fire Resistance	Minimum requirement as per IS 14561 :2014 Fire Resisting Filing Cabinet	1. 2. 3. 4.

Safe Deposit Locker
Proposed Specification (Basic Requirement):

1. The Safe Deposit Locker must confirm to IS 5244:2020 and amendment 1:2022 under all parameters as mentioned by BIS and must have a valid BIS label on the product which will be supplied to the bank branches.
2. The Sides, Top and Back of the lockers should be made of 5 mm high grade steel.
3. The front or door plate of the shelves shall be reinforced of 10 mm high grade steel.
4. The Bottom shall be made of 3 mm high grade steel or Bottom can also be manufactured in minimum 2 mm nominal thick material with reinforcement of minimum 2 mm nominal thick stiffeners.
5. The Shelf front shall be made of 5 mm high grade steel.
6. The shelves and partitions shall be made of 2 mm thick steel.
7. The Door front (Fascia)(optional) shall be made of 0.7 mm stainless steel or Aluminium or Mild Steel. Aluminium shall be anodised to 5-micron thickness or powder coated to 50 microns. Mild Steel – Painted (70 microns) or powder coated (50 microns).
8. It shall be fitted with a high precision, unpickable, dual control 7 lever lock.
9. All the surfaces of the SDLC before painting shall be thoroughly degreased and cleaned of rust and scales preferably by 12 tank pickling process or hot water jet process (Hydro blast) or equivalent and treated chemically to prevent from rusting.
10. The inside and outside surfaces of the product shall be painted. In case of paint, an appropriate primer and topcoat shall be used in accordance with industry practices. The minimum overall thickness of the coatings shall be 100 microns for liquid paint and cross hatch test shall be conducted to conform the adhesion requirements. Ensure paint system performance for corrosion resistance is to be achieved min 500 Hrs. As per ASTM B 117 standard and equivalent. (Submit supporting documents)
11. SD Locker's lock should be comply with "BIS-C Class" (IS17566:2021) Specification.
12. Paints shall be checked/ tested at incoming as per IS 101 (submit supporting documents).
13. The safe of SSDL shall be Class "C" as per IS-550 with BIS mark and labeling.
14. The lock shall be dual control type and have at least 8 active levers of brass of minimum 1.2 mm thickness.
15. The Safe shall have automatic relocking device for each key lock fitted in the door which will dead lock the safe if lock is dislodged by explosives or by other means.

Additional Features Provided in Tenderer (Same details should be provided in Price Bid)
(To be typed on applicant's printed letter head)

Type	Specification	Additional Features (Type or handwrite in capital letters)
Safe Deposit Locker	Minimum requirement as per IS 5244:2020	1. 2. 3. 4.

VAULT (STRONG ROOM) DOOR CLASS-B
Proposed Specification (Basic Requirement):

1. The Vault Door must conform to **BIS specifications IS 11188 (Part 1): 2021** or the latest BIS Standard and must be labelled as such.
2. The Vault (Strong Room) Door dimensions and specification shall be strictly adhering to IS 11188 (Part-1).
3. The Vault Door shall have BIS Label of **Class B** having Torch & Tool Resisting capacity for minimum 30 minutes and Fire Resisting Capacity for minimum 30 minutes.
4. The bidder/OEM must possess Valid BIS License to manufacture and supply the aforementioned Vault (Strong Room) Door (Class B).
5. All the surfaces of the Vault Door before painting shall be thoroughly degreased and cleaned of rust and scales preferably by 12 tank pickling process or hot water jet process (Hydro blast) or equivalent and treated chemically to prevent from rusting.
6. The inside and outside surfaces of the product shall be painted. In case of paint, an appropriate primer and topcoat shall be used in accordance with industry practices. The minimum overall thickness of the coatings shall be 100 microns for liquid paint and cross hatch test shall be conducted to conform the adhesion requirements. Ensure paint system performance for corrosion resistance is to be achieved min 500 Hrs. As per ASTM B 117 standard or equivalent. (Submit supporting documents).
7. Paints shall be checked/ tested at incoming as per IS 101 (submit supporting documents).
8. The main door (Class B) shall consist of outer and inner mild steel plates conforming to IS 2062 for plates up to 20 mm thick strongly rimmed and continuously welded to form a single structure and tightly enclosing a solid slab of high speed drill resisting and oxy acetylene torch resisting material that is at least 50 mm thick.
9. Door Frame: The door frame and vestibule shall be welded to one piece construction with a minimum thickness of 10 mm and shall grip the concrete wall.
10. Rebate: The rebate of the door frame shall be formed by mild steel sections. The vertical rebates shall be riveted or welded with the side members of the door frame and shall conform to dimensions as specified by IS 11188.
11. Clenching mechanism: A continuous resilient packing shall be incorporated in the frame and a compression mechanism for clenching the door tight shall be provided so as to protect against admission of flood water or liquid explosives. In locked position the door after clenching shall not have any play in the direction in which the door opens.
12. Thickness of door over locks: Should be of minimum **85mm thickness**.
13. The accessories of the Strong Room Door shall include a BIS-compliant air ventilator, exhaust fan, and ventilator cage.

14. The Door shall have an automatic relocking device for each Key lock fitted in the door which being always on guard shall come into operation if lock is dislodged by explosives or by other means.
- 15. Primary lock of the door shall have additional relocking device which being always on guard shall come into operation if lock is dislodged by explosive or any other means.**
16. The lock shall be dual control type and have at least 8 active levers of brass of minimum 1.2 mm thickness. There should not be any dummy (false) levers.
17. For the locking mechanism, shooting bolt mechanism and the construction of the Vault (Strong Room) Door shall be such as to facilitate providing and fixing a time lock at any later date.
18. The bidder/OEM must be the Original Equipment Manufacturer of the Locks used in the aforementioned door. (OEM must give a written undertaking on Letterhead and must also give an NOC to the bank for plant visit if needed).
19. Lock Case: Should be minimum 2 step case construction covering entire jamb area.
20. The lock shall be fixed with at least four bolts of 8 mm diameter such that any pressure applied on the bolts either directly or through handle of the door, is not transmitted to the fixing screw of the lock/locks. All working parts of the lock shall have corrosion resistant properties capable of withstanding exposure for 72 h in standard salt spray test with 5 percent salt solution.
21. Bolt Work: There shall be 6 locking bolts each on the vertical edges of the door (Front edge & Rear edge).
22. Hinges: Strap hinges to be suitably bolted to the door shutter. The hinge and pivot should be such that there is no appreciable friction or play for the movement of the door. The pivots shall have arrangements for lubrication and a height adjustment bolt is to be provided to adjust height of door shutter.
23. Grill Gate (Inside): Ventilating Grill Gate shall be made of mild steel angles, plates or channels with mild steel rods welded in a rigid frame. The grill gate shall be hinged in Vault (Strong Room) Door frame such that it opens inside. An unpickable dual control locking device capable of being operated from both the sides of the door shall be fitted in the grill gate.
24. LIMIT SWITCH/LIGHTING CONTROL: Vault lighting control shall be fitted on the Main Door to automatically control the electric supply to the vault.

Additional Features Provided in Tenderer (Same details should be provided in Price Bid)

(To be typed on applicant's printed letter head)

Type	Specification	Additional Features (Type or handwrite in capital letters)
Vault (Strong Room) Door	Minimum requirement as per IS 11188	1. 2. 3. 4.

BIOMETRIC LOCK
Proposed Specification (Basic Requirement)

1. Biometric lock with keypad & electronic display facility or digital display.
2. Battery based equipment – It should be battery-based equipment for ensuring wireless connectivity and battery should be outside the safe such that in case of low battery, it can be replaced. No power connection required.
3. Dual Biometric Authentication – Biometric access of two registered users is required for operation biometric lock ensuring enhanced security.
4. Biometric Activation post key operation only – Biometric lock can be accessed only after the key operation.
5. 15 User access – should support biometric access for minimum 05 registered users and 45 fingers biometric access enrolment.
6. Dual mode control with the role of administrators / manager with enabling & disabling access & the role of users for regular operations.
7. Electronic Display – For monitoring the operations on the screen & displaying regular alerts & battery life.
8. Door open indication – Buzzer alerts the user if the door remains open beyond the specified time with provision for modifying the time.
9. Door not locked indication if the door is closed but not locked along with keys not rotated indication should be displayed on the screen. These details should be available in event logs.
10. Door auto lock – Biometric locks gets automatically locked once the door is locked and handle is rotated.
11. 1000 Event audit logs – Should maintain detailed log of up to 1000 latest access events such as biometric details for opening of safe with date & time stamped and details of closure of safe like rotation of handle for monitoring and audit purposes along with wire/ wireless audit download functionality and option for only downloading the log but not uploading. Log count should be displayed on the screen.
12. Log analysis software to be provided by the vendor supplying TRTL safes.
13. Fail Secure condition – TRTL safe cannot be opened if biometric lock fails or battery is dead.
14. The Biometric facilities should be inbuilt factory modulated safes and no retrofitting of biometric at branches is allowed.
15. Biometric lock system should have warranty for 1 years.

The bidder should provide the details of model and specifications along with relevant document.

Additional Features Provided in Tenderer (Same details should be provided in Price Bid)
(To be typed on applicant's printed letter head)

Type	Specification	Additional Features (Type or handwrite in capital letters)
Biometric Lock		1. 2. 3. 4.

TECHNICAL ASESMENT OF OEM BASED ON QUALITY PARAMETERS

(To be typed on applicant's printed letter head)

Sr No	Criteria	Tick Appropriate Option	Marks	Supporting Documents
1.	Registration under Companies Act. <ul style="list-style-type: none"> More than 50 years 30 to 50 Years 20 to 30 Years Less than 20 Years 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	10 08 06 Not eligible	Copies of Registrations
2.	Average Total Annual Turnover for the previous three FYs 2022-23, 2023-24, 2024-25 <ul style="list-style-type: none"> Above ₹ 700 Crores ₹ 500 Crores to 700 Crores ₹ 300 Crores to 500 Crores Below ₹ 300 Crores 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	15 10 07 Not eligible	CA Certificate Indicting the Turnover duly signed and stamped.
3.	Average Annual Turnover through TRTL Security equipment for the previous three FYs 2022-23, 2023-24, 2024-25 <ul style="list-style-type: none"> Above ₹ 250 Crores ₹ 200 Crores to 250 Crores ₹ 150 Crores to 200 Crores Below ₹ 150 Crores 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	15 10 07 Not eligible	CA Certificate Indicting the Turnover duly signed and stamped.
4.	ISO Certifications. <ul style="list-style-type: none"> ISO 9001 (Quality Management System) is Mandatory. ISO 18000 (Occupational Health and Safety) ISO 14000 or 45001 (Environment) ISO 50001 (Energy Management) 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	07 05 04 03	Relevant Certifications
	<ul style="list-style-type: none"> All Four Certifications ISO 9001 and any two of the other three Certificate Only ISO 9001 and any one of the other three Certificate Only ISO 9001 			
5.	Solvency Certificate (latest issued within 6 months) <ul style="list-style-type: none"> Above ₹ 50 Crores More than ₹ 35 Cr to 50 Crores More than ₹ 25 Cr to 35 Crores 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	07 05 04	Relevant Documents
6.	Safe, FRRC, FRFC, Lockers (SDL / SSDL) & Vault (Strong Room) Door Equipment with In house Lock Manufacturing by OEM <ul style="list-style-type: none"> More than 20 years 10 to 20 years 5 to 10 years 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	08 06 04	Declaration

7.	No. of authorised Dealer of concern OEM – Who Provides Sales and Service Jointly in Rajasthan. (As on 31/03/20205) <ul style="list-style-type: none"> • More than 7 dealers • 3 to 7 dealers • Less than 3 dealers 	<input type="text"/> <input type="text"/> <input type="text"/>	08 05 03	Details of network with name, address, contact number, e-mail of Dealer / Service Engineer.
8.	Empanelment <ul style="list-style-type: none"> • Empanelled with more than 5 PSBs (more than 2 items) • Empanelled with 3 to 5 PSBs (more than 2 items) • Empanelled with any 2 PSBs or less (2 items) 	<input type="text"/> <input type="text"/> <input type="text"/>	05 03 02	Documentary proof of empanelment
9.	Consistency in Manufacturing Process. (a) Processes Automation. <ul style="list-style-type: none"> • Anti-Corrosion Process • Welding process • Minor processes Automatic Semi-Automatic Manual (b) Quality Assurance Check <ul style="list-style-type: none"> • Incoming Inspection • In Process Inspection • Pre Dispatch (final product) Inspection All 3 stages of Q.A. Inspection Any 2 stages of Q.A. Inspection No Inspection	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	04 03 02 04 03 02	Product Manufacturing flow chart indicating Automatic/ Manual Processes Inspection formats. The same would be checked and evaluated against the marks submitted by the firm during the factory visit.
10.	Manufacturing Capacity (in Numbers). Combined figure of Vault (Strong Room) Doors (all types) Annually <ul style="list-style-type: none"> • 500 and above • 300 to 500 • Less than 300 Safes (all types) Annually <ul style="list-style-type: none"> • 1500 and above • 1000 to 1500 • Less than 1000 FRRC/FRFC (all types) Annually <ul style="list-style-type: none"> • 3000 and above • 2000 to 3000 • Less than 2000 Lockers SDL/SSDL (all types) Annually <ul style="list-style-type: none"> • 1000 and above • 700 to 1000 • Less than 700 	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	03 02 01 03 02 01 03 02 01 03 02 01	CA certificates for last 3 FYs indicating Nos of units manufactured.
11.	Single Project Work Order in PSUs/PSBs/ Govt/ Semi Govt in last 10 years: <ul style="list-style-type: none"> • Above ₹ 20 Cr • Above ₹ 15 Cr to 20 Cr • Above ₹ 10 Cr to 15 Cr • Less than or equal to 10 Cr 	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	05 03 02 00	Work order copies

Note:

- The Technical bid of the bidder shall be evaluated based on above details.
- The bidder should Tick the column correctly. Each column contains some marks.
- The bidder who obtains minimum 70% marks will only qualify for Empanelment cum Rate Contract for Supply and Installation of Security equipment.

Application

Annexure - IV

The Chief Manager
Office Administration Department
Rajasthan Gramin Bank
Camp Office, Jodhpur
Tulsi Tower, 9th B Road,
Sardarpura, Jodhpur

Sir,

Reg: Our bid for Rate Contract to supply Safe/ Fire Resisting Record Cabinet (FRRC)/ Fire Resisting Filing Cabinet (FRFC) / Locker (SDL & SSDL) / Vault (Strong Room) Door various Branches of your Bank in Rajasthan as per Bank's requirement.

We submit our Bid Document with required papers:

We undertake that

- If our Bid for the above job is accepted, we undertake to enter into and execute at our cost, when called upon by the purchaser to do so, a contract in the prescribed form. Unless and until a formal contract is prepared and executed, this bid together with your written acceptance thereof shall constitute a binding contract between us.
- If our bid is accepted, we are to be jointly and severally responsible for the due performance of the contract.
- You may accept or entrust the entire work to one vendor or divide the work to more than one vendor without assigning any reason or giving any explanation whatsoever.
- We hereby undertake and agree to supply & install Safe/ Fire Resisting Record Cabinet (FRRC)/ Fire Resisting Filing Cabinet (FRFC) / Locker (SDL & SSDL) / Vault (Strong Room) Door as per Bank's requirement and abide by all the terms and conditions including all annexure, corrigendum(s) etc. stipulated by the Bank in this RFP.

Yours faithfully

Signature of authorized Signatory

Name of Signatory:

Designation:

Seal of Company:

Mobile No.:

Place:

Date:

E-Mail address:**Contact No:**

ORIGINAL EQUIPMENT MANUFACTURER'S (OEM) PROFILE
(TO BE TYPED ON APPLICANT'S PRINTED LETTER HEAD)

Important:

- Please type or handwrite in capital letters
- Attach copies of the supporting documents
- Please use addition sheets if required

Sr No	Description	Remarks
1.	Name of the applicant/ organization Address of Corporate Office Address of Registered Office at Rajasthan. (Phone Nos, Email ID & Contact Person)	
2.	Year of establishment	
3.	GST number of Rajasthan office (Attach copy)	
4.	Name & qualification of the Proprietor/ Partners/ Directors of the Organization / Firm a) b) c) Enclose certified copies of document as evidence	
5.	Details of registration – Whether Partnership firm, Company, etc. Name of Registering Authority, Date and Registration number. Enclose certified copies of document as evidence	
6.	Whether Empanelment/ Rate Contract with Government/ Semi – Government/ Municipal Authorities of any other Public Organization and if so, in which class and since when? (Enclose certified copies of document as evidence)	
7.	No. of years of experience in the field and details of work in any other field. Whether ISO certified, furnish the details.	
8.	Area of business activities other than manufacturing security furniture, if any, and place of business.	
9.	Address of office through which the proposed work of the Bank will be handled and the Name & Designation of officer in charge.	
10.	Yearly turnover of the organization during last 3 years (year wise) (in lakhs): 2022 - 23 2023 – 24 2024 – 25	
11.	Name & Address of Bankers (Solvency certificate from a Bank to be enclosed for indicating satisfactory financial capacity of the organization)	1. 2. 3.

12.	Enclose copy of latest income tax clearance certificate.	
13.	PAN No.	
14.	Details of registration for GST	
15.	Furnish the names of 3 responsible persons along with their designation, address, Mobile. No., email etc., for whose organization, you have completed the above mentioned jobs and who will be in a position to certify about the performance of your organization.	1. 2. 3.
16.	List of employees working in Rajasthan as Sales & Service along with their designation, address, Mobile No., email etc.	Attach a separate sheet
17.	Other infrastructural information to be used/ referred for this project. List of available plants, equipment etc. <u>Workshop Facilities:</u> Location Land Type of Area Type of Structure <u>Facilities</u> a) b) c) Testing and Repairing Facilities (Give details). Research and Development facility: If any in Technology up gradation including energy conservation – (give details).	
18.	Whether any Civil Suit/ litigation arisen in contracts executed/ being executed during the last 10 years. If yes, please furnish the name of the project, employer, Nature of work, Contract value, work order and brief details of litigation. Give name of court, place, and status of pending litigation.	Attach a separate sheet if required.
19.	Information relating to whether any litigation is pending before any Arbitrator for adjudication of any litigation or else any litigation was disposed off during the last ten years by an arbitrator. If so, the details of such litigation are required to be submitted.	
20.	Have you been ever disqualified or levied penalty by the bank in past for non-fulfillment of the contractual obligations. If yes, please provide details.	
21.	Have you in past carried out any works for Rajasthan Gramin Bank? If yes, give details.	
22.	Office Premises, Area, etc where manufacturing facilities exist.	
23.	Capacity of Production of security furniture	Attach sheets
24.	Name and number of manufacturing machine (Major & Important)	
26.	Number of Engineers	
27.	Software Machinery used for manufacturing.	
28.	In house testing facilities & accreditation	
	Any other information	

I/ We confirm that to the best of our knowledge this information is authentic and accept that any deliberate concealment will amount to disqualification by the Bank at any stage.

Stamp and Signature of the Bidder

Manufacturer Authorization Form (MAF)
(On OEM's Letterhead)

Date: _____

Tender No.: RGB/HO/OAD/04/2025-26

Tender Title: Rate Contract to supply of Safe, FRRC, FRFC, Lockers (SDL/ SSDL), Vault (Strong Room) Door to various branches/ offices of Rajasthan Gramin Bank.

To
The Chief Manager
Office Administration Department
Rajasthan Gramin Bank
Camp Office, Jodhpur
Tulsi Tower, 9th B Road,
Sardarpura, Jodhpur

Subject: Manufacturer Authorization Form (MAF)

We, **[Name of OEM / Manufacturer]**, having our registered office at **[OEM Address]**, hereby authorize **[Name of Bidder / Company]**, having its office at **[Bidder Address]**, to participate in the above-mentioned tender and to supply, install, and support our products as per the tender requirements.

We confirm that:

- The bidder is an authorized partner/distributor of our company.
- We shall provide necessary technical support, warranty, and service for the products supplied under this tender.
- The products offered are genuine, new, and sourced directly from us.

Authorized Signatory

Name: _____

Designation: _____

Seal/Stamp of OEM: _____

Acknowledgement by Bidder

We, **[Name of Bidder / Company]**, accept the authorization granted by **[OEM Name]** and confirm compliance with the terms of the tender.

Authorized Signatory of Bidder: _____

Name: _____

Designation: _____

Seal/Stamp of Bidder: _____

SUBMISSION OF OFFER & SELF-DECLARATION
(ON LETTER HEAD OF BIDDER)

Ref. No.

Date:

To
The Chief Manager
Office Administration Department
Rajasthan Gramin Bank

Dear Sir,

Sub: - RFP for Rate Contract of Safe/ FRRC/ FRFC/ Lockers (SDL & SSDL)/ Vault (Strong Room) Door for various Branches/ Offices of your Bank in Rajasthan.

With reference to the above RFP notice, having examined and understood the instructions, terms and conditions forming part of the RFP forms, we hereby enclose our offer for the supply of the Security Furniture as detailed in your above referred notice. We have Dealers-Sales and Service for Security Furniture at under mentioned locations of the Rajasthan:

Sr No	Location	Safe, FRRC, FRFC, Lockers (SDL / SSDL) and Vault (Strong Room) Doors & Accessories can be Provided (Yes/ No). If yes than mention address
1.	Jaipur	
2.	Jodhpur	
3.	Udaipur	
4.	Kota	
5.	Bikaner	
6.		
7.		
8.		
9.		
10.		

I/We am/are aware that the Rate Contract does not guarantee any work order. In the event of getting a contract, I/We agree to honor the obligation with due diligence and efficiency as required by the Rajasthan Gramin Bank.

We also agree that in case any poor performance is received from any of our clients, our Bid will be rejected/ disqualified.

We further confirm that the offer is in conformity with the terms and conditions as mentioned in the RFP.

We also confirm that the offer shall remain valid for 180 days from the last date for submission of the offer.

We understand that the Bank is not bound to accept the offer either in part or in full and that the Bank has the right to reject the offer in full or in part without assigning any reason whatsoever.

We certify that.....(Name of Bidder) is not owned or controlled by any Director or serving Officer/ Employees of Rajasthan Gramin Bank, or their relatives having the same meaning as assigned under section 6 of the Companies Act, 1956.

We agree to provide required Security Deposit in favour of Rajasthan Gramin Bank. I/We agree to all the terms and conditions of the notice.

I/ We also self-declare that if I/ we am/are awarded the contract and I/ we fail to sign the contract, or to submit the performance security before the deadline defined in the RFP, I/ we will be suspended for the period of three years from being eligible to submit Bids for contracts with the Bank.

We also confirm that the above products meet the technical specifications/ features, as per the EOI. Yours

faithfully,

Authorized Signatories
(Name & Designation, seal of the firm)

Declaration (to be submitted by OEM)
(To Whomsoever it may concern)

We confirm that our Annual Turnover for last three years is under:

(in Lacs)

S. No	Financial Year	Total Turnover of OEM	Turnover through Sales of TRTL Security items	Profit after Tax	Net Worth
1.	2022-23				
2.	2023-24				
3.	2024-25				

Chartered Accountant

Name: _____

UDIN: _____

Company Seal: _____

Date: _____

Declaration (to be submitted by Bidder)
(To Whomsoever it may concern)

We confirm that our Annual Turnover for last three years is under:

S. No	Financial Year	Total Turnover of Bidder	Turnover through Sales of Security furniture as mentioned in this RFP	Profit after Tax	(in Lacs) Net Worth
1.	2022-23				
2.	2023-24				
3.	2024-25				

Chartered Accountant

Name: _____

UDIN: _____

Company Seal: _____

Date: _____

Declaration for Availability of Spare Parts
(To Whomsoever It May Concern)

We, **[Manufacturer's/Company's Name]**, having our registered office at **[Address]**, hereby declare and confirm that:

1. We are the **Original Equipment Manufacturer (OEM)** / authorized supplier of **Safes, Fire-Resistant Record Cabinets (FRRC), Fire-Resistant Filing Cabinets (FRFC), Lockers (SDL & SSDL) and Vault (Strong Room) Door** supplied to **Rajasthan Gramin Bank**.
2. We guarantee that all **spare parts, components, and accessories** related to the above-mentioned products will remain available for a minimum period of **ten (10) years** from the date of supply/installation.
3. In case of any design changes, model upgrades, or discontinuation, we undertake to provide **compatible spare parts** or suitable alternatives to ensure continued functionality of the supplied equipment.
4. This declaration is issued in compliance with the tender/contract requirements and is binding on us for the stated period.

Authorized Signatory

Name: _____

Designation: _____

Company Seal: _____

Date: _____

Consent for Testing of Security Furniture of OEM / Bidder
(On Letterhead)

Date: _____

Ref No.: RGB/HO/OAD/04/2025-26

To
The Chief Manager
Office Administration Department
Rajasthan Gramin Bank
Camp Office, Jodhpur
Tulsi Tower, 9th B Road,
Sardarpura, Jodhpur

Subject: Consent for Testing of Security Furniture of OEM / Bidder

We, **[Name of OEM / Manufacturer / Bidder]**, having our registered office at **[Address]**, hereby confirm and provide our consent to the authorized representatives of **Rajasthan Gramin Bank** to testing our Security Furniture at:

Testing Venue Address: _____

We undertake to:

- Provide new equipment of the same class to bank as a replacement during testing time.
- Consent to bear the cost of transporting and replacement of the equipment to be tested up to two (02) units of each type of Security Furniture per year from branch/ office to the designated testing venue, as well as the testing charges payable to testing agency for these items. If any security furniture fails during testing, the cost of such testing shall be borne by us.

This consent is issued in compliance with the requirements of Tender No. _____ / RFP No. _____ and remains valid until completion of the Rate contract period.

Authorized Signatory

Name: _____

Designation: _____

Seal/Stamp of OEM: _____

Consent for Inspection of Manufacturing Unit of OEM
(On OEM's Letterhead)

Date: _____

Ref No.: RGB/HO/OAD/04/2025-26

To
The Chief Manager
Office Administration Department
Rajasthan Gramin Bank
Camp Office, Jodhpur
Tulsi Tower, 9th B Road,
Sardarpura, Jodhpur

Subject: Consent for Inspection of Manufacturing Unit

We, **[Name of OEM / Manufacturer]**, having our registered office at **[OEM Address]**, hereby confirm and provide our consent to the authorized representatives of **Rajasthan Gramin Bank** to inspect our Manufacturing as well as computerized lock manufacturing unit located at:

Factory Address: _____

We undertake to:

- Provide full access to the Manufacturing as well as computerized lock making unit for inspection purposes.
- Extend necessary cooperation and support during the inspection.
- Make available relevant documents, certifications, and records related to production, quality control, and compliance.
- Ensure that the inspection team is facilitated with safety and security measures during their visit.

This consent is issued in compliance with the requirements of Tender No. _____ / RFP No. _____ and remains valid until completion of the Rate Contract period.

Authorized Signatory

Name: _____

Designation: _____

Seal/Stamp of OEM: _____

SELF DECLARATION – BLACKLISTING
&
GENERAL FINANCIAL STANDING

(To be submitted on the letter head of the bidder signed by Authorised Signatory)

To
General Manager
OA Department
Rajasthan Gramin Bank,
Camp Office, Tulsi Tower,
9th B Road, Sardarpura,
Jodhpur- 342003

Dear Sir,

Sub: Supply, installation and commissioning of Security Furniture at RGB Branches and Offices.

Ref: _____ dated _____

- 1. We confirm that we have not been disqualified/ blacklisted by any Govt. Dept./ RBI/ IBA/ PSU/PSB or any other organization for supply and maintenance of any Security Furnitures in the last 5 years.**
- 2. We are not under liquidation, court receivership or similar proceedings and are not bankrupt.**

Authorized Signatory

Name: _____

Designation: _____

Seal/Stamp of Bidder: _____

Declaration Manufacturing Capacity of Security Furniture (for OEM)
(To Whomsoever it may concern)

We hereby certify that the below statement of manufacturing capacity and actual production of Security Furniture for the last three financial years has been verified from the company's books of accounts, production records, and other relevant documents.:

S. No	Security Furniture	Financial Year 2022-23		Financial Year 2023-24		Financial Year 2024-25	
		Installed Capacity (Unit per annum)	Actual Production (units)	Installed Capacity (Unit per annum)	Actual Production (units)	Installed Capacity (Unit per annum)	Actual Production (units)
1.	Safe						
2.	FRRC						
3.	FRFC						
4.	Lockers						
5.	Vault (Strong Room) Door						
Total							

Chartered Accountant

Name: _____

UDIN: _____

Company Seal: _____

Date: _____

The Chief Manager
Office Administration Department
Rajasthan Gramin Bank
Camp Office, Jodhpur
Tulsi Tower, 9th B Road,
Sardarpura, Jodhpur

**FINANCIAL BID FOR RATE CONTRACT OF SAFE/ FRRC/ FRFC/ LOCKERS (SDL & SSDL)/
VAULT (STRONG ROOM) DOOR FOR VARIOUS BRANCHES/ OFFICES**

Group – (A)

Item Name	Rate for one item Rs. (Excluding GST)
Safe BB Class 61” (Volume 340 litre, 5% Positive or Negative Variation acceptable)	Rs. (in figure) Rupees (in words)
Safe A Class 61” (Volume 340 litre, 5% Positive or Negative Variation acceptable)	Rs. (in figure) Rupees (in words)
Cost of Bio Matric Lock**	Rs. (in figure) Rupees (in words)
Group (A) Sub Total	Rs. (in figure) Rupees (in words)

Group - (B)

Item Name	Rate for one item Rs. (Excluding GST)
Fire Resisting Record Cabinet (FRRC) with 2 Hr. Fire Resistance	Rs. (in figure) Rupees (in words)
Fire Resisting Filing Cabinet (FRFC) 4 Drawer with 2 Hr. Fire Resistance	Rs. (in figure) Rupees (in words)
Group (B) Sub Total	Rs. (in figure) Rupees (in words)

Group - (C)

Item Name	Rate for one item Rs. (Excluding GST)
(i) Safe Deposit Locker (SDL) Cabinet 21	Rs. (in figure) Rupees (in words)
(ii) Safe Deposit Locker (SDL) Cabinet 45	Rs. (in figure) Rupees (in words)
(iii) Safe Deposit Locker (SDL) Cabinet 75	Rs. (in figure) Rupees (in words)
(iv) Safe Deposit Locker(SDL) Cabinet 90	Rs. (in figure) Rupees (in words)

(v) Safe in Safe Deposit Locker (SSDL) Cabinet 46	Rs. (in figure) Rupees (in words)
(vi) Safe in Safe Deposit Locker (SSDL) Cabinet 56	Rs. (in figure) Rupees (in words)
Group (C) Sub Total	Rs. (in figure) Rupees (in words)

Group - (D)

Item Name	Rate for one item Rs. (Excluding GST)
Vault (Strong Room) Door including Air Ventilator, Exhaust Fan and Ventilator Cage	a – Rs. (in figure) Rupees (in words) b - Rs. (in figure) Rupees (in words) c - Rs. (in figure) Rupees (in words) d - Rs. (in figure) Rupees (in words)
Group (D) Sub Total	Rs. (in figure) Rupees (in words)
Grand Total	Rs. (in figure) Rupees (in words)

- GST will be charge Extra.
- Bids must be submitted in the above format only.
- Price per Unit will include all parameters, viz. rate for transportation, handling, installation of new Security Furniture including repairing of any damage caused / required for Safe installation of mentioned Security Furniture.
- For **Vault (Strong Room) Door**: - the accessories include Air Ventilator, Exhaust Fan and Ventilator Cage. Breakup price for each accessories is to be provided by the bidder.
- ***The Bank may require safes and Vault (Strong Room) Door to be equipped with biometric locks, as per its requirements. The rate specified herein will be charged in addition to the rate applicable for safes and lockers.*
- In the event of any discrepancy between the price quoted in figures and in words, the price quoted in words shall prevail.

Yours faithfully

Signature of authorized Signatory

Seal of Company

Name of Signatory:

Designation:

Contact No:

Date:

Place